

2025 SIF Disbursement Application Form

Name of Organization:

Club Bursar's Account Number:

Point of Contact (Name and Email):

Club Officers: (Name and Position):

Amount Requested: _____

Will you accept partial funding (yes/no)? _____

Reason for Requesting Funding:

Include the following materials with the application (required):

1. List of items to be purchased and their price. If sold online, please provide a link.
2. Description of your organization, including its purpose and mission.
3. List of active members for 2024-2025.
4. List of club-sponsored activities for 2024-2025 (include number of participants).
5. Financial statement for the 2024 fiscal year (expenditures, fundraising, etc.).
6. Budget and activity plan for the 2025 fiscal year (as submitted for Club Registration).
7. Current Inventory

Please submit this form and required supplementary materials electronically to SIF at sif@caltech.edu by Sunday, June 1st 2025. Include this in the email subject "Disbursement Request". If you have questions about this application or your organization's eligibility, please send an email to sif@caltech.edu.